

Name of the Faculty : Miss. Rajni

Discipline : DMLT

Semester : 4th

Subject : Employability Skills- II

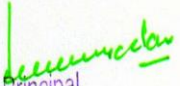
Lesson Plan Duration :

**Work Load(Lecture/Practical) per week (in hours); Lectures -00, Practicals-02

Week	Theory		Practical	
	Lecture Day	Topic (including assignment/ test)	Practical Day	Topic
			1 st	Oral Practice:- Mock Interview
			2 nd	Oral Practice:- Mock Interview
			3 rd	Oral Practice:- Mock Interview
			4 th	Oral Practice:- Mock Interview
			5 th	Oral Practice:- Mock Interview
			6 th	Oral Practice:- Preparing for Meeting
			7 th	Oral Practice:- Preparing for Meeting
			8 th	Oral Practice:- Preparing for Meeting
			9 th	Oral Practice:- Preparing for Meeting
			10 th	Oral Practice:- Preparing for Meeting
			11 th	Oral Practice:- Group Discussion
			12 th	Oral Practice:- Group Discussion
			13 th	Oral Practice:- Group Discussion
			14 th	Oral Practice:-

				Group Discussion
			15 th	Oral Practice:- Group Discussion
			16 th	Oral Practice: Seminar Presentation
			17 th	Oral Practice: Seminar Presentation
			18 th	Oral Practice: Seminar Presentation
			19 th	Oral Practice: Seminar Presentation
			20 th	Oral Practice: Seminar Presentation
			21 st	Oral Practice: making a Presentation
			22 nd	Oral Practice: Elements of Good Presentation
			23 rd	Making A Presentation: Elements of Good Presentation
			24 th	Making A Presentation: Structure and Tools of Presentation
			25 th	Making A Presentation: Structure and Tools of Presentation
			26 th	Making A Presentation: Structure and Tools of Presentation
			27 th	Making A Presentation: Paper Reading
			28 th	Making A

				Presentation: Paper Reading
			29 th	Making A Presentation: Paper Reading
			30 th	Making A Presentation: Power Point Presentation
			31 st	Making A Presentation: Power Point Presentation
			32 nd	Making A Presentation: Power Point Presentation


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